



2025-2026 Grant Program Application Form

This application form is used for our Annual 542 Foundation Grant Program.
Send a hard copy to Principal Ryan Severson
or via email to rseverson@isd542.org.

Grant applications are due Friday September 5th, 2025.

Project Title: _____

Contact Person: _____

Position/Title: _____

Email Address: _____

Telephone #: _____

Applicants can be any Battle Lake Public School educator: Certified, classified or administrator.

Please check:

<input type="checkbox"/> Individual/Teacher	<input type="checkbox"/> Grade Level Team
<input type="checkbox"/> Building Level/School-wide Team	<input type="checkbox"/> District-wide Team
<input type="checkbox"/> Subject Area Team/Department	

Collaborating partners (if applicable):

Name: _____ **Title:** _____

Name: _____ **Title:** _____

Name: _____ **Title:** _____

Name: _____ **Title:** _____

Amount Requested: \$ _____

Which Foundation Focus area/areas applies to your grant? (Please check)

- | | | |
|---|---|--|
| <input type="checkbox"/> Academic Success | <input type="checkbox"/> College and Career Readiness | <input type="checkbox"/> School Wide (gym, library...) |
| <input type="checkbox"/> Cultural | <input type="checkbox"/> Early Childhood | <input type="checkbox"/> Special Education |
| <input type="checkbox"/> STEM/STEAM | <input type="checkbox"/> Student Wellness & Mental Health | <input type="checkbox"/> The Arts |

Will the project be possible if we do not fund the project? ☐ Yes ☐ No

Project Description/Goals

Briefly describe your proposed project and why it is needed.

What are the major objectives/goals of this project?

Impact on Students

Approximately how many students will be impacted by this project?

How will the students' educational experience be enhanced, improved or changed because of this project?

Evaluation of Project

How will you evaluate the effectiveness of the project?

Budget Summary (Include itemized expenses for materials/equipment)

Describe the proposed project budget. State specifically how the money will be used.

Example: List all books, equipment, materials, software to be purchased along with prices, service plan, shipping costs, etc.

Include website (or links) for products/project (if applicable):

Item Description	Quantity	Unit Price	Total Cost
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$

☐ I understand all grant fund materials become the property of the Battle Lake School District. I also understand I will be required to complete a grant assessment form at the completion of this project or by April 1st whichever is soonest. Any funding not used for this specified grant request will be returned to the foundation to fund future projects.

Shipping/handling costs:
\$

Total Project Cost:
\$

Applicant's signature(s): _____ Date: _____

Building administrator's signature: _____ Date: _____

FOR FOUNDATION USE ONLY: DATE APPLICATION RECEIVED: _____

APPLICATION RECEIVED BY: _____